

## Aggie Cash Application

This form constitutes application and agreement to open the following account with New Mexico State University, ID Card Services. Your signature indicates that you understand and accept the **Terms and Conditions** under which your account is operated. The minimum deposit on all new accounts is \$25 in the ID Card Office.

- I am applying for:
- Student Debit Aggie Cash
  - Staff Debit Aggie Cash
  - Staff Credit Balance Aggie Cash. Click here to complete the Aggie Cash Payroll Deduction Authorization form. (Only regular NMSU employees are eligible for this option.)

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**Print Name (Last, First, Middle Initial)**

**Identification#/Banner ID#**

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**Street/Campus Address**

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**City, State, Zip**

**Home Phone**

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**Signature**

**Date**

### AUTHORIZATION TO DISCLOSE:

I give my permission to the ID Services Office of NMSU to disclose the current balance of my account to the person(s) listed below as requested either in person or over the telephone.

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**Please print clearly**

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**Signature of Account Holder**

**Date**

### **Payment Options:**

Please open my NMSU Aggie Cash Account (minimum deposit \$25.00)  
Enclosed is my check or money order made payable to NMSU in the amount of \$ \_\_\_\_\_

Please charge \$ \_\_\_\_\_ to my: Visa  MasterCard  Discover Card

Credit Card Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

**For Office Use Only:**

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**ID Card Services Approval**

**Date**

## Aggie Cash TERMS and CONDITIONS

1. Your valid NMSU ID card must be presented to use the account.
2. Purchases cannot exceed the balance on your account. Purchases in excess of balance must be paid in cash.
3. Aggie Cash accounts will be closed after a two year period of non-use. A \$10 administrative fee will be deducted from the balance. **REMEMBER: YOUR Aggie Cash MAY NOT BE USED TO WITHDRAW CASH! DO NOT CONFUSE IT WITH AN ATM CARD!!**

Refunds are made on request ONLY. A \$10 service fee is charged whenever a refund is made. Balances that are less than \$10 cannot be refunded. Refunds are made by check and will normally be mailed to a designated forwarding address within approximately ten working days.

4. The account holder is responsible for the security of his/her ID card. If a card is lost, it should immediately be reported to the ID Card Office where it will be invalidated.
5. Lost cards will be replaced for the current replacement fee and the balance in the account at the time the original was invalidated will be credited.
6. The University reserves the right to withdraw patron account privileges, cancel an account, or invalidate a card for cause. (Cause may include, but is not limited to: misconduct in dining facilities, bad checks in payment on account, misuse of an account, failure to abide by terms of the account, failure to maintain security of a card, or if a card is improperly in the possession of an unauthorized user).
7. The minimum deposit is \$25 in the ID Card Office.  
Payments into PHIL; cash any amount, credit cards minimum \$25.00.
8. The University is not responsible for misuse of your card. **DO NOT LOAN YOUR CARD TO OTHERS.** The cashiers will not accept your card when it is in the possession of others.