

Visiting Undergraduate Students

Students planning to enroll for a summer or semester who expect to transfer credits back to their home institution must have a letter sent from that institution's registrar to the NMSU Admissions Office indicating that they are in good standing at the present institution. If at a later time the student wishes to matriculate as a full-time regular student at NMSU, all requirements for regular admission must be met.

Out-of-State Students and Legal Jurisdiction

By applying for admission/enrollment, both the student and parents agree that New Mexico law prevails and all litigation will be in federal court in New Mexico or in state court in Doña Ana County, New Mexico.

NONDEGREE ADMISSION

Nondegree admission is designed to meet the needs of mature, part-time students who do not wish to pursue a degree at this university. *Courses taken in this status may not be used to meet university admission requirements.*

Students on nondegree status are not eligible to receive financial aid or student employment; nor are they eligible to participate in student government or intercollegiate athletics; nor are they eligible to receive benefits from any veterans' program.

Students interested in using nondegree credit for initial teacher certification or recertification in a new field need to contact the College of Education. Transcripts from previous institutions, high school, and/or results of college entrance exams may be required to assure readiness for university-level courses.

Nondegree students are subject to the same university regulations as regular students.

Nondegree students may not transfer more than 30 credits from this status to any undergraduate degree program.

Admission requirements include a nondegree application and \$20 application fee.

Nondegree Status

Students who have been denied admission to the Graduate School may qualify for admission as provisional graduate students by enrolling as nondegree students in a college of their choice, and by completing 9 credits or more of graduate work (exclusive of directed readings and independent study) with a grade-point average of 3.0 or above. It should be noted that enrollment in some graduate-level courses is restricted to students accepted into specific programs. Academic advising for nondegree students should be obtained from the department or program of interest to the student. After meeting this requirement, upon receipt of a readmission application the student's records will be resubmitted to the department of choice for a decision as to admission. Also, non-NMSU graduates whose graduate application packet is incomplete may apply as a nondegree student in order to register for classes.

Not more than three courses totalling 9 credits or fewer earned in nondegree status at NMSU may be transferred to a graduate program. NMSU does not recognize graduate credit for nondegree work from institutions other than the University of New Mexico (UNM), from which 6 credits may be accepted with the approval of the appropriate department, the college dean, and the graduate dean. Therefore, any student who has previously been accepted and enrolled in the Graduate School at NMSU should not change to a nondegree program unless it is the intention never to pursue further studies leading to an advanced degree.

Changing from Nondegree Status

A nondegree student in good academic standing at NMSU may apply for change of status from nondegree to regular. Requirements for regular admission must be met.

Auditing Courses

Students who wish to audit courses may do so as nondegree students with the consent of the instructor, provided the facilities are not required for regular students. Regular students may also audit courses, but audited courses are not counted in determining maximum course loads, except for students on probation or graduate students.

FOREIGN STUDENTS

The general policies of the university as outlined in this catalog apply to foreign as well as domestic students. However, some special policies are necessitated by federal laws applicable only to foreign students.

A foreign student is any individual attending NMSU while present in the United States on a non-immigrant student visa. Legal immigrants or refugees must present documentation of their status either to Admissions or to the International Programs (IP) Office.

U.S. Citizenship and Immigration Services (USCIS)

Some of the more important rules as established by the United States Department of Homeland Security are

1. Each student must maintain full-time student status for both the fall and spring semesters.
2. Foreign students may not work off campus without authorization. On-campus employment may be authorized under certain conditions.
3. All foreign students must maintain an up-to-date record in the IP Office. This record must indicate the student's current living address and local phone number.
4. Prior to admission, a prospective foreign student must demonstrate the following:
 - Academic ability to succeed in the chosen course of study;
 - Adequate financial support to complete the chosen course of study; and
 - Adequate command of the English language to maintain legal status as a full-time student for the fall and spring semesters.

UNIVERSITY PROCEDURES FOR FOREIGN STUDENTS

Scholastic Ability

1. Prospective undergraduates must have completed a minimum of 12 years' schooling and/or submit official diploma or completion certificate.
2. Official transcripts showing the classes taken and grades earned for the school years 10, 11, and 12 must be submitted. No hand-carried documents will be accepted unless received in a sealed envelope.
3. The scholastic average for the last three years of high school must be equivalent to 2.5. Foreign students are not admitted on a provisional or probationary basis.
4. Graduation from a high school in the United States does not automatically qualify a foreign student for admission to NMSU. The student must also submit official transcripts from his or her foreign secondary school.

Financial Support

1. Each prospective foreign student must submit a current financial support document with his or her application.
2. This document must show that (a) the person providing the financial support has the necessary funds, and (b) the funds can be transferred from the student's home country to the United States.

No financial aid is available from NMSU. The university reserves the right to demand advance deposit of funds for any period deemed reasonable prior to granting admission. A foreign national can never qualify for residency and must pay nonresident fees.

English Language Proficiency

NMSU requires a score of 500 (paper-based)/173 (computer-based)/61 (internet-based) or better on the Test of English as a Foreign Language (TOEFL) for all foreign students, both nondegree and degree seeking. Foreign students may also demonstrate English proficiency by satisfactorily completing NMSU's Intensive English as Second Language programs. A waiver of the TOEFL requirement may be considered for

- 1) Students who are native speakers of English.
- 2) Students completing high school in the United States who (a) have attended the high school for at least two full semesters and (b) have scored in at least the 75th percentile in English on the ACT.
- 3) Students transferring from a junior college, or university in the United States who have earned a minimum of 30 acceptable semester credits (45 acceptable quarter credits) with a GPA of 2.5 or better. "Acceptable credit" means classes that require a high proficiency in both written and oral English.

- 4) Students demonstrating English-language proficiency by methods accepted by International Programs.
- 5) Students enrolling in certain programs where English language proficiency is not required.

The university reserves the right to require any prospective foreign student to meet the TOEFL requirement.

For complete information concerning the TOEFL examination, applicants should review the following web site: www.toefl.org

NMSU conducts an Intensive English Language Program for undergraduates and graduate students pursuing degree programs at NMSU. Foreign students are not admitted to the university for the sole purpose of studying English.

Prior to enrollment, each foreign student is administered an English screening examination. Based on the results, the student is either assigned to one of the special English classes for foreign students or is excused from special English instruction. Foreign students excused from SPCD 111G will be required to take ENGL 111G, including students whose native language is English. The student may then be required to complete one or more regular English classes as required for a particular degree. Completion of basic English courses at other U.S. institutions does not automatically satisfy this requirement.

Admission Restrictions

Although NMSU does not set a quota for the total number of foreign students, there may be several factors that would prohibit admission even though the student meets all general requirements.

1. The dean of a chosen college and the department head of a chosen major or the provost/campus director of a branch campus may refuse to grant admission.
2. There may be a disproportionate number of foreign students or a disproportionate number of a particular nationality in one department or college.
3. Academic advisers, especially in the Graduate School, may not be available.
4. Foreign nationals may be nondegree if admitted as exchange students, or as part of a special program, or as holders of visas that allow incidental studies related to their current non-immigrant status.
5. Non native speakers of English normally are not admitted for summer sessions. There are some exceptions such as students admitted to NMSU's Intensive English Programs.
6. University branch campuses reserve the right to refuse admission to foreign students if the appropriate immigration and English-language support services are not available.
7. Preference for admission to the branch campuses is shown to students who graduate from high school in the United States.
8. University branch campuses reserve the right to set limits on the number of international students admitted to their respective campuses based on the percentage of international students within an academic program.

All application material, including the application for admission, letters of recommendation, transcripts or national examination scores and/or transcripts from colleges or universities (with an English translation), test scores including the TOEFL, and proof of adequate financial support should be on file in the International Programs Office by the following suggested dates:

- March 1*for fall semester
- October 1*for spring semester

*Contact the academic department for specific deadlines.

Miscellaneous Regulations

1. All foreign students are required to have coverage at the Student Health Center except when the main campus Student Health Center is not available to them.
2. All foreign students must have health insurance. Students who do not purchase insurance from NMSU must present evidence of similar coverage to the IP Office. Students without insurance will not be allowed to register.
3. Upon arrival on campus new foreign students are not permitted to register until all IP requirements are met, including attending orientation and taking the English screening examination. All foreign students, therefore, are required to report to the appropriate office on their campus.

- Main Campus: International Programs, Garcia Annex, Room 238

- Doña Ana Branch: International Programs, Garcia Annex, Room 238
- Alamogordo Branch: Office of Student Services, Student Services Building, Second Floor
- Carlsbad Branch: Office of Student Services, 150 University Drive, Room 111
- Grants Branch: Office of Student Services, Walter Martinez Building, Main Office Complex

4. Undergraduate students are required to carry at least 12 credits per semester.

COSTS

All costs are given for one semester or summer session. The university reserves the right to change any of the charges without notice. Below rates are 2005-2006 amounts; rates subject to change.

TUITION AND REQUIRED FEES

	New Mexico Residents	Non-Residents
Fall or Spring Semester		
Full-time (12 or more credits).....	\$1,959.00	\$6,603.00
Each credit over 18.....	163.25	550.25
Part-time, per credit (1 to 11 credits).....	163.25	550.25
Summer Session (each session)		
Full-time (5 to 7 credits).....		All Students \$816.25
Each credit over 7.....		163.25
Part-time, per credit (1-4 credits).....		163.25
Tuition and fees for auditing classes are the same as above. Short courses, workshops, and institutes are treated as completely separate sessions with varied credit rates.		

GENERAL FEES

Application for Admission (must be submitted with application and is nonrefundable).....\$15.00

International Student Admission Fee.....50.00

ASNMSU Part-Time Fee (1-11 hrs.)*.....36.00

Summer ASNMSU Part-time fee.....8.28

Graduation Fees Certificate.....\$10.00

Bachelor's/Associate's.....20.00

Late Filing Fee.....25.00

Late Registration Fee Base Cost.....25.00

Late Registration Fee Daily Rate.....5.00

Examination fee (applies to students not enrolled during a semester/session in which examination is taken).....\$164.00

COURSE FEES (fees assessed per course)

Anthropology Field Session courses.....\$600.00

Clothing, Textile, and Fashion Merchandising Practicum courses.....25.00

Health, Nutrition, and Food Science Lab courses.....25.00

Professional Golf Management Educational course.....1,100.00

Professional Golf Management Educational Program, Level 1 and 2 courses.....\$760.00

Professional Golf Management Educational Program Level 3 course.....535.00

Pocket Billiards courses.....15.00

Beginning Bowling courses.....60.00

Beginning Golf courses.....30.00

Intermediate Bowling courses.....60.00

Intermediate Golf courses.....40.00

Outdoor Recreational Skills courses.....235.00

Equitation courses.....175.00

Nursing Clinical courses.....65.00

Nursing Theory courses.....50.00

Applied Music courses - see "Other Music Requirements" under the Music section of the Arts and Sciences chapter.

COLLEGE OF EDUCATION COURSE FEES

Beginning spring 2007, a fee may be assessed for most College of Education courses, both undergraduate and graduate. The fee will average \$30 per course. Funds generated by this fee will be used for expanding and improving