

Minutes – 05-28-09 (Thursday)
Outcomes Assessment 2 – Student Academic Support/Campus Life
9:00 a.m. – 10:00 a.m.
Science Hall, Room 286A

Members Present: M. Bernstein-Haro, T. Marin, M. Melendez, L. Spencer, B. Wise, and T. Westbrook

Staff Present: C. Santana-Melgoza, V. Stuart

- 1. Approval of Minutes:** The minutes from the April 23, 2009 meeting were approved.
- 2. Review of Feedback Process:** L. Spencer has completed her feedback reports and just needs to turn them in. C. Santana-Melgoza asked a question regarding what the outcome of the revised report from S. Moore's unit was. L. Spencer informed her that the report had been received and reviewed. It was found to be a good report and that the need for a feedback report is still being discussed. L. Spencer will email R. Greenwald and M. Jaspers to get their input on whether or not they believe a feedback session is necessary. Due to the fact that the deadline for submitting reports will be August 31, 2009, this unit may not have enough time to submit a report regarding their assessment. It was decided that if this unit submitted their plan instead, it would be acceptable. L. Spencer will contact Roberta Derlin to get her impression regarding this decision and will extend an offer of any help from the committee if needed.
- 3. Report on Memo to Vice Presidents:** L. Spencer has completed the memos to the Vice Presidents requesting the submittal of reports by August 31, 2009. She will personally hand deliver the memos in the near future.
- 4. Reappointments/Appointments Process:** Once the new administration settles into their areas, L. Spencer will contact the Provost for new membership appointments to the OAC 2 committee. At this time, only one position will need to be filled. For those members seeking reappointment, please plan to attend the next OAC 2 meeting in June even if letters of reappointments have not been received by then.
- 5. Selection of the Best Practices Award:** Committee members nominated three areas for this year's Best Practices Award: Career Services, ICT and the Library. Members discussed areas of pros and cons per each report before submitting their vote via secret ballots. The ballots were counted by a non-member of the committee and the result was that the Library won the award. All three reports will be posted on the web. Committee members will email L. Spencer their descriptions of why these reports were chosen and M. Bernstein-Haro will incorporate these comments into a summary that will also be included with the reports on the web. L. Spencer will contact Dean Titus with the news of the award.
- 6. Announcements:** C. Santana-Melgoza updated the members regarding her meeting with the Accountability Task Force, comprised of all IR directors of the 4-year institutions in the state and representatives from the Higher Education Department (HED), Legislative Finance Committee (LFC) and Department of Finance and Administration (DFA). The LFC announced that they would be accepting proposals for changes in the measures used to monitor institutional performance. C. Santana-Melgoza would like to propose that Student Academic

Support also be included. In the past, only the student learning outcomes on the academic side has been reported on. Outcomes assessment has been developing nicely over the past years and C. Santana-Melgoza believes that all aspects of outcomes assessment should be included in the report. She will submit the proposal after receiving approval from the Provost.

L. Spencer asked if there would be any changes in how retention is reported, i.e., at this time only first-time, first-year, degree-seeking students are used for the cohort. C. Santana-Melgoza explained that if any changes were to be made, they would be made internally.

B. Wise informed the committee that due to weekly meetings within her own department, some will conflict with OAC 2 meetings, therefore she may miss a meeting every so often.

The members thanked Anthony (Tony) Marin for his invaluable service to the committee.

- 7. Next Meeting:** The next meeting is scheduled for Thursday, June 25, 2009.