

Section Number	Revision Made to Policy Manual	Purpose
2.95(NEW)	Inserts the newly adopted <i>Controlled Access Areas for Motorized Vehicles</i> policy as part of the Parking and Traffic Regulations, superseding Policy 3.35.	To improve safety on campus by regulating the operation of motorized vehicles with designated controlled access areas, defined as sidewalks, pedestrian malls and turf areas. Exceptions for valid right to access are also provided (i.e. wheelchairs, emergency vehicles, construction related equipment etc).
2.95 (NEW)	Inserts the newly adopted <i>Utility Cart Safety Program</i> as part of the Parking and Traffic Regulations.	This program was developed to comply with a section of the Controlled Access Policy.
2.95 (NEW)	Inserts the revised NMSU Parking and Traffic Regulations into the Policy Manual, including the two policies described above.	The Parking and Traffic regulations were restructured organizationally as well as revised to eliminate duplication and some procedural material. Substantive revisions include incorporation of the two new policies listed above; delegating to the Parking Department the authority to modify the designated parking areas and to implement test programs upon advance notice to the users. The Board amended the Fee Schedule in May, which has also been incorporated.
3.35	<i>Deletes the Driving on Non-Road Areas Policy</i> and inserts a cross reference over to the new <i>Controlled Access Areas for Motorized Vehicles</i> policy contained in 2.95.	To keep manual current and consistent on issue of driving on non-road areas within the campus.
3.40	Revises the <i>Drug Free Workplace</i> policy to note that the threshold for those receiving government grants and contracts has increased from \$25,000 to \$100,000; changes the administrator from the EAP/VP of Student Success to HR Services.	To update consistent with changes in the law; to centralize HR functions under the Office of HRS.
3.75	Inserts the newly adopted <i>Mobile Communication Device Usage Policy</i> into current policy 3.75 Personal Use (of University Resources), superseding former provisions "Cellular or Mobile Telephones", "University-Owned Cell Phones", and "Individually Owned Cell Phones".	To ensure compliance with IRS regulations.
4.30.05	Revises the <i>Employment Background Review Policy</i> to correct the name of department and name of the disclosure form to "Background Check Release"; adds a requirement for a background review to be conducted for candidates who disclose a felony conviction.	To update policy and to enhance the university's ability to verify qualifications and background information relevant to pending employment.
5.90	Deletes 5.88, 5.88.10, former 5.90 and 5.91 and inserts newly rewritten and amended Promotion and Tenure Policy as approved by the Board Sept 2007 (Effective August 1, 2008), together with 2008 amendments.	The 2008 amendments edit for consistency and correction of typographical and formatting errors; delete provisions re: Cooperative Extension Services to reflect changes in the P & T policy of the College of Agriculture and Home Economics; insert references to conflicts of interest; and add clarifying language.
6.65	The <i>General Education Courses</i> policy was revised to insert cross references to the Undergraduate Catalog and to the GenEd website regarding the revised Viewing a Wider World graduation requirements and criteria.	The purposes of the cross-referenced, revised policies are: to provide students with greater flexibility in fulfilling the VWW requirement; to enhance the opportunity to comply with the VWW criterion of "strongly emphasizing the international character" of the given field of study; and to encourage more students to engage in study abroad programs.

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7.05	Revises the <i>Educational Opportunities for Employees and their Families</i> policy to remove requirement that hours be earned at NMSU; to apply to all regular staff (currently limited w/i the faculty to full time tenure track faculty); to reward employees with salary increments when employee earns degree beyond the position requirement and the employee's most recent performance evaluation is an overall above average.	To enhance the university's employment benefits package.
7.09	Revises the <i>Health Care Spending Account</i> policy to re-title it to "Flexible Spending Account" policy; adds childcare expenses as a category that the employee's voluntary pre-tax dollars may be used for, as of 01.01.08.	To enhance the university's employment benefits package.
7.15 (NEW)	Inserts into the <i>Insurance</i> policy a new vision program option for employees working at least .5 FTE effective July 1, 2008. The optional program is fully funded by the employee.	To enhance the university's employment benefits package, partly in response to employee feedback.
7.15	Revises the <i>Group Long Term Disability Insurance</i> program to allow .5 FTE the opportunity to participate (previously required .75 FTE)	To enhance the university's employment benefits package.
7.20.45	Revises the <i>Family Medical Leave</i> policy to add two new qualifying events per a change in federal law (care for an injured service member and "qualifying exigency" based on family member being called to active duty)	To update consistent with changes in the law.
8.15.10	Revises the <i>Employee Recognition Program</i> policy.	To broaden the policy to allow central administration to develop college/departmental level employee recognition programs, consistent with state law.
8.40.1 (NEW)	Inserts newly adopted <i>Ineligibility for Rehire</i> policy.	To establish criteria and a process for disqualifying former NMSU employees from future employment (i.e. if terminated for just cause), including a right to notice and administrative review.
9.20	Revises the <i>Real Estate</i> Policy to delegate authority for certain real estate transactions to the University President or designee. (transactions involving a term of 5 years or less, less than \$100,000. over initial term, or not legally required to be filed of record to protect the university's interests.)	To enhance administrative efficiency.
throughout entire manual	Minor revisions: to revise the date in the Header; to edit Table of Contents and Index to correspond to revisions; to correct changes in job and office titles.	Routine updating (to be done subsequent to ratification by the Board, and prior to posting the recompiled manual on line)