

THE ADVISORY COUNCIL ON ADMINISTRATIVE POLICY

MINUTES OF THE REGULAR MEETING

May 3, 2001

MEMBERS PRESENT: John Mullen (F), Bobbi Raub (F), Monica Smiggen (Alternate for Tina Byford) (P), Maureen Camunez (P), Norma Ledesma (P), Shaun Cooper (P), Anelmo Encinias (Alternate for William Glenn) (P), Terry Cook (P), Josie Alexander (Alternate for Annette Alvarez) (C), Lilly Dominguez (C), Diane Lopez (C), Margaret Holland (C), Paula Ross (C), Phillip Wright (OLC), Ida Chavez (OLC) and Linda Beavers (Alternate for Susan Martin) (OLC).

VISITORS: Missy Giacomelli (Fringe Benefits) and Dennis Hallford (Faculty Senate Representative/ Compensation Committee Representative).

ALTERNATES PRESENT: Viola McCormick (C).

Shaun Cooper called the regular meeting of the Advisory Council on Administrative Policy (ACAP) to order at 3:00 p.m. in the New Mexico Department of Agriculture's Conference Room.

Because the Faculty Senate is also meeting today, Shaun asked Dennis Hallford to give his report regarding the Compensation Committee first. Dennis reported that probably the major issue that the Faculty Senate would be dealing with today is the proposed Compensation package. Compensation increases for Faculty are currently regulated by the AP&P and call for a 30% salary increase on a base adjustment and 70% on merit. The change proposed in the Compensation package would change this to a 100% merit based increase. In order for this to become effective, there would need to be a change in the AP&P. Dennis expects there to be considerable discussion in the Senate over this issue. The proposed changes were discussed further with Dennis and the Council.

Shaun then called for additions or corrections to the minutes of the April ACAP meeting. A motion was made and seconded to accept the April minutes as written. Motion passed.

FRINGE BENEFITS COMMITTEE: Missy Giacomelli reported that the Fringe Benefits Committee had meet and talked about free tickets for retirees and the childcare issue. The Theatre Arts Department wants to stop the practice of giving free tickets to retirees. The feeling of the Fringe Benefits Committee is that they would need to grandfather out retirees from getting the free tickets. If the Theatre Arts Department feels a change must be made, the Committee hopes that they would look at something like a certain night being designated as retirees' night and retirees would get free or discounted admission or something along those lines so that they would not do away with the benefit completely.

The Committee feels that there really isn't a lack of good childcare available to Faculty and Staff but

there probably is for students. The Committee feels that President Gogue probably wants the benefit to be part of the employee benefit plan. They feel that maybe the childcare issue could be included in a cafeteria plan. When the Fringe Benefits Committee begins their meetings again in August, they are going to start looking at various cafeteria plans and how they might work for NMSU.

INSURANCE COMMITTEE: The Insurance Committee met on April 17. The Committee has been gathering data about retirees. It is the Committee's recommendation that new spouses of retirees be eligible for the health insurance. A motion was made and seconded to accept the recommendation of the Insurance Committee in allowing new spouses of retired employees to be eligible for coverage under our insurance plan. Motion passed.

The next meeting of the Insurance Committee will be May 15.

ATHLETIC COUNCIL: No report.

CORBETT CENTER: No report.

INTRAMURAL POLICY BOARD: No report.

CAMPUS PLANNING: Monica Smiggen reported that the Campus Planning Committee had met but that they did not have a quorum. She reported that the Aggie Snack Bar located in Gerald Thomas Hall is scheduled for expansion over the summer. Outdoor tables and awnings will be added. There was some concern expressed to the Committee regarding the trees that are being planted east of the Pan Am Center. Students are concerned about the water use. This will be brought up at the next meeting of the Campus Planning Committee.

REPORT FROM THE CHAIR: Shaun reported the following for Bill:

- A letter was written to Bill McCamley regarding the Students' Bill of Rights asking that they revise it and return it to us again in draft form.
- Administrative Council discussed inventory concerns brought up by Brenda Shannon. Jennifer Taylor is looking at travel and per diem rates.

OLD BUSINESS: Bylaws and Constitution Changes. Shaun presented Council with copies of the proposed changes for the Bylaws and Constitution for The Advisory Council on Administrative Policy. The Council discussed the changes. A motion was made and seconded to accept these changes. Motion passed.

Picnic Committee: The Picnic Committee will meet a couple of times over the summer but won't need to decide on much because it will go the same as last year. Shaun will serve as Chair of the Committee and Bobbi Raub, Margaret Holland, Josie Alexander, Norma Ledesma and Paula Ross will serve as the Committee.

Ft. Bliss Staff Award. The announcement of the Ft. Bliss Staff Award will be made on May 15. Nominations will be due June 15. Shaun Cooper will chair the Committee and Monica Smiggen, Lilly Dominguez and Phillip Wright will make up the Committee.

NEW BUSINESS: Committees. Shaun announced that ACAP members serve as members on the following committees: Athletic Council, Corbett Center, Faculty Senate and Intramural Policy Board. The terms for these committee members will be expiring and we will need to elect new people to serve on these committees. Shaun was not asking for nominations today, but asking members to think about serving on one of these committees.

Resignations and Replacements. Ray Sadler, Faculty member, and Jimi Ickes, Classified Staff, have resigned from ACAP. Stan Lopez, Faculty Alternate, will complete the term for Ray Sadler (through January 2002). All four Classified Alternates were interested in taking Jimi's position. An election was held and Viola McCormick will complete Jimi's term (through January 2002).

With no further business to discuss, a motion was made to adjourn. Motion seconded and passed.

Paula Ross, Secretary William Glenn, Chairperson

The Council has approved these minutes.

NOTICE OF NEXT MEETING:

THURSDAY, August 9, 2001

New Mexico Department of Agriculture's Conference Room

3190 Espina

3: 00 p.m.

