

# THE ADVISORY COUNCIL ON ADMINISTRATIVE POLICY

## MINUTES OF THE REGULAR MEETING OCTOBER 14, 2004

**MEMBERS PRESENT:** Roger Hartley (F), Bobbi Raub (F), Bernhard Leinauer (F), Elliott Willman (F), Tina Byford (P), Maureen Camunez (P), Norma Ledesma (P), Tim Nesbitt (P), Viola McCormick (C), Carla Casas (C), Christie Padilla (C), Bea Pacheco (alternate for Ida Quinones (C), Nellie Rosales (C), Paula Ross (C), Cathy Thomas (C), Linda S. Beavers (OLC), for Ida Chavez (OLC) and Phillip Wright (OLC).

**ALTERNATES PRESENT:** Ida Quinones, Kelly Brooks, Tammy Anthony and Candy Guzie.

**VISITORS:** President Michael Martin and Robert Medina.

The Advisory Council on Administrative Policy met at the new Fulton Center for a tour conducted by Bryan Landry, Associate Director of Athletic Development of the Athletic Department. Bryan showed the Council the new facility including offices, training and rehabilitation rooms, study areas, box seats and the restaurant. The Council thoroughly enjoyed the tour and the opportunity to see the impressive new facility.

The Council then went to the Hospitality Room at the Pan American Center where they continued their meeting.

Norma Ledesma called the regular meeting of the Advisory Council on Administrative Policy (ACAP) to order. All reports were postponed until our November meeting.

While the Council waited for President Martin to join their meeting, Norma reported that Brenda Shannon would give her presentation on Fraud and Ethics to the Council in November. The date, time and place will be announced to the Council when the details have been worked out.

Tina Byford was asked if she would give the Council a report on the new Banner system that will be implemented in January and she agreed to do so at a future meeting. Council is also going to ask Mack Adams, Assistant Director of Employee Relations, to speak to us at our December meeting.

Norma said that Housing and Residential Life has requested a member of ACAP serve on a committee for their department. Tammy Anthony agreed to serve on the Committee.

Tim Nesbitt announced that letters would soon be going out to all employees asking for nominations to fill the positions of ACAP members whose terms will be ending in January 2005.

**President Michael Martin.** President Martin joined our meeting and was ushered to the “hot seat” by Tim Nesbitt. The Council welcomed President Martin to our meeting and expressed our appreciation that he would take the time to meet with us.

President Martin said that he hoped that ACAP would help him with suggestions for implementing goals for the future. He talked about his inauguration that will be held on January 13<sup>th</sup> and 14<sup>th</sup>. Speakers will be featured on Thursday afternoon and there will be a Forum on Friday morning. A lunch for everyone will be held at noon.

President Martin said that over the next few years we must seek ways to improve the efficiency of the University. We need to merge the management of the TV and radio stations and improve University communications. He called for Open Forums for Faculty and Staff to come and ask him questions. We need to raise salaries and help employees advance because of educational opportunities made available to them through the University. He wants people to be able to look back at their careers at NMSU as being an enjoyable experience – he doesn’t want them to think of this as working in a mine. He wants to get people engaged in University activities such as sports. He wants our football and basketball games to again draw people from the University and the community to campus. We will soon have a new AD who will be working on marketing and Pistol Pete may be retired. He also talked about the Branches and how they are a “front door “ for the University.

President Martin will continue the tradition of meeting with the Executive Committee as needed or as requested by the Executive Committee and will meet with the Council when asked or as needed.

A questionnaire from the Campus Survey Committee should be coming out soon. ACAP members were asked to encourage people to fill out the questionnaires and get their comments returned to the Committee.

With no further business to discuss, the meeting was adjourned.

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Paula Ross, Secretary

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Norma Ledesma, Chairperson

The Council has approved these minutes.

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NOTICE OF NEXT MEETING  
**THURSDAY, NOVEMBER 11, 2004**  
**ROOM 333 of BRELAND HALL**  
3:00 P.M.

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