

**MEMORANDUM**

**TO:** President Cruzado

**FROM:** Kelly Brooks, ACAP Chair

**DATE:** April 21, 2009

**SUBJECT:** Recommendation from ACAP

At the April 9th ACAP meeting Lori McKee, on behalf of the NMSU Wellness Committee, requested the support of ACAP on a proclamation to establish May 2009 as National Bike Month at NMSU. The bicycle is an environmentally friendly form of transportation and is a great source of exercise and as this endeavor aligns perfectly with the NMSU “Year of Sustainability” initiative, ACAP members voted unanimously to recommend approval.

Additionally, Mrs. McKee requested financial support in the amount of \$500 from ACAP in assisting with the implementation of an NMSU Bike Day event planned for May 12, 2009. As ACAP does not receive financial support, it was discussed that perhaps funds raised from previous NMSU employee picnics coordinated by ACAP might be a potential source of funds to support this initiative. ACAP members voted to support this financial assistance if the funds are still available and allowable for this purpose. I am working with the Executive Committee of ACAP to determine the amount and availability of these funds as well as to establish procedures for utilizing these funds with your support.

Attached please find a draft copy of the proclamation submitted by Mrs. McKee as well as information regarding the NMSU Bike program. Mrs. McKee will be meeting with you to request the support of your office for this initiative as well as for support for an NMSU bike day scheduled for May 12<sup>th</sup>. As I indicated previously, ACAP recommends approval and is supportive of this important initiative.

Thank you for your consideration of ACAP’s recommendation.

/klb

Attachments