

EXHIBIT N

**NEW MEXICO STATE UNIVERSITY
UNIVERSITY ACCOUNTS RECEIVABLE
CASH COUNT**

| | |
|--------------------------------------|--|
| DEPARTMENT: | |
| DATE & TIME: | |
| COUNTED BY (Name and Title): | |
| VERIFIED BY (Name and Title): | |

| | | # of | Amount |
|-----------------------|----------|------|--------|
| Currency Bills | Other | | |
| | 100's | | |
| | 50's | | |
| | 20's | | |
| | 10's | | |
| | 5's | | |
| | 2's | | |
| | 1's | | |
| | subtotal | | |

| | | | |
|-----------------------|---------------|-----|--|
| Currency Coins | Dollars | | |
| | Half Dollars | | |
| | Quarters | | |
| | Dimes | | |
| | Nickels | | |
| | Pennies | | |
| | Wrapped Coins | N/A | |
| | subtotal | | |

| | | |
|---|--|--|
| Total Currency (Bills and Coins) | | |
| Total Checks for Deposit (adding machine tape attached) | | |
| Less Starting Change Fund | | |
| TOTAL DEPOSIT | | |

| | | |
|--|--|--|
| Sales as Indicatd per Receipts or Cash Register Tape | | |
| Less Voided Transactions and/or Adjustments (Proper Approval Required) | | |
| TOTAL SALES | | |

| | | |
|---|-------------------|--|
| Note: If Deposit > Sales = Cash Over If Deposit < Sales = Cash Short | Cash Over/(Short) | |
|---|-------------------|--|

| | | |
|--|---------------------------------------|--|
| Receipt Number or Transaction Number Reconciliation If previous day ending and current day beginning are not consecutive, explain on backside of form | Previous Business Day Ending Number | |
| | Current Business Day Beginning Number | |
| | Current Business Day Ending Number | |
| | Next Business Day Beginning Number | |