

**New Mexico State University  
Detail Code Request  
University Accounts Receivable**

New  
Change

**Section 1: Control Information**

Detail Code: \_\_\_\_\_ Detail Code Name: \_\_\_\_\_ Term Based Pay Type: \_\_\_\_\_  
 Type: \_\_\_\_\_ P or C Refund Code: \_\_\_\_\_ Y or M Like Term Title IV  
 Category: \_\_\_\_\_ Direct Deposit Like Aid Year Institutional Charges  
 Priority: \_\_\_\_\_ Refundable GL Enterable Exclude Invoice Print  
 Receipt Active Payment History

Pay Types: (C)- Cash Type Payment, (E)- Exemption, (F)- Financial Aid, (N)- Misc. Credits, (T)- Third Party

**Section 2: Interface Information**

Effective Date: \_\_\_\_\_

	Index	Fund	Orgn	Account	Program	Activity	Location
Percent:	A	_____	_____	_____	_____	_____	_____
	B	_____	_____	_____	_____	_____	_____

	Index	Fund	Orgn	Account	Program	Activity	Location
Percent:	A	_____	_____	_____	_____	_____	_____
	B	_____	_____	_____	_____	_____	_____

	Index	Fund	Orgn	Account	Program	Activity	Location
Percent:	A	_____	_____	_____	_____	_____	_____
	B	_____	_____	_____	_____	_____	_____

	Index	Fund	Orgn	Account	Program	Activity	Location
Percent:	A	_____	_____	_____	_____	_____	_____
	B	_____	_____	_____	_____	_____	_____

Requester Signature \_\_\_\_\_

Email \_\_\_\_\_

Date \_\_\_\_\_

**For Office Use Only**

Approved by: \_\_\_\_\_

Entered by: \_\_\_\_\_ Date: \_\_\_\_\_