

ATTACHMENT A

**NEW MEXICO STATE UNIVERSITY SCHOOL OF SOCIAL  
WORK  
Children, Youth and Families (CYFD) Social Worker Traineeship  
Application  
2008 - 2009**

Instructions: Please complete the application and attach a recent resume and two references with name and phone numbers and submit to the Title IV-E Stipend Coordinator. If this is your second stipend application, please provide the name of two of your current social work instructors. Please fill out completely and accurately as possible. For exceptions or unusual situations, attach an explanatory note.

**Note: This stipend may affect your financial aid. Please see your financial aid advisor.**

Indicate your standing for which you will be applying for a stipend:

**BSW:**

BSW Student Junior Year:

BSW Student Senior Year

Main Campus

1<sup>st</sup> stipend

**MSW:**

Full-time MSW 1<sup>st</sup> year Student  Full-time MSW Adv. Standing

Full-time MSW 2<sup>nd</sup> year Student  Part-time MSW  
 Part-time MSW Adv. Standing

Albuquerque Campus

2<sup>nd</sup> Stipend

Name: \_\_\_\_\_ Date of application: \_\_\_\_\_

SS#: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Local Address: \_\_\_\_\_

(City)

(State)

(Zip)

Permanent Address: \_\_\_\_\_

(City)

(State)

(Zip)

Telephone: (\_\_\_\_\_) \_\_\_\_\_ (\_\_\_\_\_) \_\_\_\_\_ (\_\_\_\_\_) \_\_\_\_\_  
(Home) (Cell Phone) (Work)

Email: \_\_\_\_\_

**Please complete the following:**

**Yes**

**No**

- |    |  |                          |                          |
|----|--|--------------------------|--------------------------|
| 1. | Are you a citizen of the U. S.?  | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. | Are you a permanent resident?  | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. | Have you ever received a deferred prosecution or deferred judgment, or been convicted or pled guilty to or pled nolo contender to a felony in any state, territory or district of the United States, or foreign country? | <input type="checkbox"/> | <input type="checkbox"/> |

If so, please explain circumstances and outcome.

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|----|--|--------------------------|--------------------------|
| 4. | Have you ever been investigated for child abuse, neglect, or molestation?                          | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. | Have you ever plea-bargained a charge of child abuse, neglect, or molestation?                     | <input type="checkbox"/> | <input type="checkbox"/> |
| 6. | Have you ever been substantiated as a perpetrator as the result of an abuse/neglect investigation? | <input type="checkbox"/> | <input type="checkbox"/> |

If so, please explain circumstances and outcome.

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|-----|--|--------------------------|--------------------------|
| 7.  | Are you employed at Children, Youth, & Families Department   | <input type="checkbox"/> | <input type="checkbox"/> |
| 8.  | If you are a Protective Services Worker, do you agree to accept an appropriate child welfare related field placement as determined by NMSU?                                    | <input type="checkbox"/> | <input type="checkbox"/> |
| 9.  | If you are not a PS Social Worker, do you agree to accept a field placement in the Children, Youth & Families Department? (Background checks will be done on student interns.) | <input type="checkbox"/> | <input type="checkbox"/> |
| 10. | Are you currently on Academic probation?   | <input type="checkbox"/> | <input type="checkbox"/> |

If so, please explain the circumstances:

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Please complete the following:

YES

NO

11. After graduation, you will be expected to accept or continue employment with Children, Youth & Families Department for 18 months for each academic year traineeship (stipend) received, if such employment is offered within two (2) months after your degree program is completed. If such employment is refused, or if your academic qualifications or misconduct make you unsuitable for CYFD employment, or in the event you do not complete the required course of study for any reason including involuntary separation or dismissal within an agreed upon amount of time with the NMSU Department of Social Work, you are required to pay back the amount of any stipend(s) received during enrollment in the NMSU Social Work degree program. Failure to pass the licensing exam may also result in having to payback any stipend received. Will you sign an agreement to this effect?
12. I agree to participate in a monthly training seminar throughout my degree program.
13. I agree to accept employment in any PS Field Office as determined by CYFD upon graduation or within two (2) months after your degree program is complete.
14. I agree to apply for provisional license prior to graduation as well as take and pass the licensing exam within 6 months of employment with CYFD and submit documentation to NMSU.
15. I agree to attend preparatory study groups and licensing workshops that are required for the licensing exam as scheduled by NMSU.
- BSW ONLY:**
16. Are you a declared social work major?
17. What is the total number of credits you have completed? \_\_\_\_\_
18. What is your expected date of graduation? \_\_\_\_\_
20. Are you planning to pursue an MSW immediately following graduation?
21. You are required to enroll in Special Topics Classes (SWK 397 and MSW 443) designed for this traineeship each semester of your graduating year. These must be taken for credit. Will you sign an agreement to this effect?

Yes No

**MSW ONLY:**

22. You are required to enroll your graduating year in Special Topics Classes (MSW 597 and MSW 543) identified child welfare preparation course. Will you sign an agreement to this effect?
23. What is the total number of credits you have completed? \_\_\_\_\_
24. What is your expected date of graduation? \_\_\_\_\_

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Signature

Date

**FIRST TIME STIPEND APPLICANTS ONLY**

**Please answer the following questions in outline form and attach. Be prepared to discuss further in the interview as well as provide three (3) professional references and contact information to the Stipend Interview Committee at the time of the stipend interview.**

1. What volunteer or paid experience do you have that can be utilized in a Child Protective Services setting? If applicable, give agency names and length of time (dates of employment) spent at each.
2. What activities are you engaged in beyond your academic program that relate to the field of child welfare and permanency planning?
3. Why do you wish to pursue a career in the field of child welfare (foster care, adoption, family reunification)? What contribution do you feel you can make to the field of child welfare?
4. What is your perception regarding the role of the State (CYFD) and the social worker in cases of child abuse and neglect?
5. Is there anything that you feel we should be aware of or that you feel needs further explanation?

**STIPEND RENEWAL APPLICANTS ONLY**

**Please answer the following questions in outline form and attach. Be prepared to discuss further in the interview as well as provide three (3) professional references and contact information (current field instructor, current faculty member and employer) to the Stipend Interview Committee at the time of the stipend interview.**

- 1. List volunteer, paid or field practicum experience relevant to child welfare issues that you had during the last year.**
- 2. What contributions do you feel you can make to the field of child welfare?**
- 3. What is the relevance of the social worker's own values in working with children and families?**
- 4. Describe your personal values and how they will impact you as a Child Protective Services social worker?**
- 5. Describe your career aspirations. Is a career in public child welfare consistent with your goals?**
- 6. Why would you like to be considered for a stipend renewal?**

**Note:**

The information requested below is voluntary but is needed to assure compliance with analysis and reporting requirements of Federal Equal Employment Opportunity Laws. Your cooperation is appreciated.

**Marital Status**

- Single
- Married
- Separated
- Divorced
- Other

**Female**

**Male**

**Ethnic Identification**

- Native American
- African American
- Hispanic
- Asian American
- Caucasian-Other

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**Signature**

**Date**