

# Records Management and Retention FSA-RMR

Common terms used in the FSA-RMR Information Sessions



Alamogordo

Box

CINTAS

Destroy

Document

File

Imaging System

Las Cruces

NMSU

Permission

Record

Record Series

Retention Guidelines

Training

Approval

Carlsbad

Condition Assessment

Dispose

Dona Ana

FSA RMR

Information

Lifecycle

NonConfidential

Process

Record Custodian

Requirements

Retention Schedule

Warehouse

Archives

Certification

Confidential

Disposition

FATE

Grants

Inventory

NMAC

Nonrecord

Pulping

Record Liaison

Research

Shredding