

Roommate Assignment Form

Event Name: _____ Sponsor on-site phone number: _____

Suite	Bed	Arrival Date	Departure Date	Last Name	First Name	Double	Single	Male	Female	Youth	Adult	Chaperone
S1	1											
	2											
	3											
	4											
S2	1											
	2											
	3											
	4											
S3	1											
	2											
	3											
	4											
S4	1											
	2											
	3											
	4											
S5	1											
	2											
	3											
	4											
S6	1											
	2											
	3											
	4											
S7	1											
	2											
	3											
	4											
S8	1											
	2											
	3											
	4											

Duplicate for additional sheets.

From Article D of Conference Contract: The Sponsor must provide adult (21 or older), live-in counselor(s)/chaperon(s) at a ratio of at least one adult chaperon for every twelve (12) participants under 18 years of age and/or one sponsor per event for adults 21 and older. Counselors/chaperons must reside in the same area being used by the group for the duration of the conference