

NEW MEXICO STATE UNIVERSITY
Payroll Deduction Authorization Form– Aggie Ca\$h



This form is to be used to establish or cancel a payroll deduction for repayment of your monthly Aggie Ca\$h transactions. The maximum allowed Aggie Ca\$h credit balance is \$100.00. This service is available to all regular employees.

Print Name (Last, First) Employee ID

Department Dept. Mailing Address Dept. Phone No.

Email Address

This represents: _____ New Authorization _____ Cancellation

Do you already have an NMSU Aggie Ca\$h account: _____ Yes _____ No

If you have not yet established an Aggie Ca\$h account, you must also complete an Aggie Ca\$h Account Application and submit it along with this authorization form. You may obtain applications or additional information at www.nmsu.edu/~idsvs or by calling our office at 646-4835.

AUTHORIZATION FOR PAYROLL DEDUCTION:

I hereby authorize New Mexico State University to process a payroll deduction for payment on my NMSU Aggie Ca\$h account. The appropriate deduction amount will be taken from each payroll to bring my account balance to \$0.00. I understand that I may cancel this deduction at any time as long as my account balance is paid in full. In the event of termination of my employment with the university, I authorize the deduction of any balance owed from my final paycheck. I understand that I am liable for all unpaid balances.

Signature Date

Please submit completed form to NMSU ID Card Services, PO Box 30004, MSC 3AUX, Las Cruces, NM 88003 or Return to Corbett Center Student Union Room 137.

<p>OFFICE USE ONLY: Date Received: _____ Date of Payroll Verification: _____ Date Entered on Transaction System: _____</p>
