

**JOINT MPA/MCJ DEGREE
ADVISING FORM
(Please print and use pencil)**

Student Name _____

Current Address _____

Position and Place of Work (if applicable) _____

Home Phone _____ Work Phone _____

Cell Phone _____ Preferred E-Mail _____

Date Admitted to MPA Program _____ Date Admitted to MCJ Program _____

Sem/Yr Course Work Begun _____ Anticipated Sem/Yr of Completion _____

MPA Faculty Advisor _____ MCJ Faculty Advisor _____

CONDITIONS OF ADMISSION (based on insufficient academic preparation)

Check upon
Completion

Check all that apply based on admissions review:

- | | | |
|-----|---|-------|
| ___ | Must fulfill American Government requirement (Govt 100, Govt 550 or equivalent) | _____ |
| ___ | Must complete GOVT 330, GOVT 540 or equivalent during first year in the program | _____ |
| ___ | Must complete CJ 501 or Govt 502 during first year in the program | _____ |
| ___ | Must fulfill accounting requirement prior to taking budgeting | _____ |
| ___ | Must fulfill economics requirement | _____ |
| ___ | Must take Seminar in American Criminal Justice System (CJ 531) | _____ |
| ___ | Other (explain) _____ | _____ |

PROGRAM OF STUDY - Application for Admission to Candidacy for Master's Degree

Should be filed upon completion of 12 credit hours of graduate course work.

Date Submitted _____ Check Option Selected: Thesis _____ Internship _____

FINAL CREDIT HOUR CHECK

Total Credit Hours _____

Minimum Required = 57

MPA Credit Hours _____

Minimum Required = 27

MCJ Credit Hours _____

Minimum Required = 24

CORE CURRICULUM (30 credits)

A. MPA Courses (9 credits)

1. Public Budgeting (3 Credits)

Course	Semester	Grade	Instructor
<u>GOVT 541</u>	_____	_____	_____

2. Public Sector Human Resource Management (3 Credits)

Course	Semester	Grade	Instructor
<u>GOVT 542</u>	_____	_____	_____

3. Organization Theory (3 Credits)

Course	Semester	Grade	Instructor
<u>GOVT 547</u>	_____	_____	_____

B. MCJ Courses (6 credits)

4. Nature of Crime (3 Credits)

Course	Semester	Grade	Instructor
<u>CJ 511</u>	_____	_____	_____

5. Law & Social Control (3 Credits)

Course	Semester	Grade	Instructor
<u>CJ521</u>	_____	_____	_____

C. MPA or MCJ Courses (15 credits)

6. Research Methods (3 Credits)

CJ 501 (Research Methods in Criminal Justice) or GOVT 502 (Research Methods in Government)

Course	Semester	Grade	Instructor
_____	_____	_____	_____

7. Statistics (3 Credits)

CJ 502 (Criminal Justice Statistics) or GOVT 544 (Public Policy Analysis)

Course	Semester	Grade	Instructor
_____	_____	_____	_____

8. Ethics (3 Credits)

CJ 525 (Issue in Ethics. Law and Criminal Justice) or GOVT 549 (Ethics in Government)

Course	Semester	Grade	Instructor
_____	_____	_____	_____

9. Policy (3 Credits)

CJ 541 (Seminar in Criminal Justice Policy Analysis and Planning), CJ 542 (Seminar in Applied Criminal Justice), GOVT 530 (Seminar in Public Policy) or Govt 531 (Public Program Evaluation)

Course	Semester	Grade	Instructor
_____	_____	_____	_____

10. Administration (3 Credits)

CJ 510 (Advanced Criminal Justice Administrative Systems), CJ 533 (Seminar in Criminal Justice Administration) or GOVT 540 (Seminar in Public Administration)

Course	Semester	Grade	Instructor
_____	_____	_____	_____

GRADUATE ELECTIVES (21 credits minimum)

A. Criminal Justice Electives

	Course #	Course Title	Sem/Yr	Credits	Grade	Instructor
CJ	_____	_____	_____	_____	_____	_____
CJ	_____	_____	_____	_____	_____	_____
CJ	_____	_____	_____	_____	_____	_____
CJ	_____	_____	_____	_____	_____	_____
CJ	_____	_____	_____	_____	_____	_____
CJ	_____	_____	_____	_____	_____	_____

B. Public Administration Electives

	Course #	Course Title	Sem/Yr	Credits	Grade	Instructor
GOVT	_____	_____	_____	_____	_____	_____
GOVT	_____	_____	_____	_____	_____	_____
GOVT	_____	_____	_____	_____	_____	_____
GOVT	_____	_____	_____	_____	_____	_____
GOVT	_____	_____	_____	_____	_____	_____
GOVT	_____	_____	_____	_____	_____	_____

C. Other Graduate Electives

	Course #	Course Title	Sem/Yr	Credits	Grade	Instructor
	_____	_____	_____	_____	_____	_____
	_____	_____	_____	_____	_____	_____
	_____	_____	_____	_____	_____	_____
	_____	_____	_____	_____	_____	_____

THESIS/ INTERNSHIP (6 credits)

A. Thesis Option

Date Prospectus Approved _____

MPA Faculty Approving Prospectus _____

MCJ Faculty Approving Prospectus _____

Thesis Title _____

Thesis Advisor(s) _____

GOVT 599 (3 Credits)

Sem/Yr	Credits	Grade	Academic Supervisor
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

AND

CJ 599 (3 Credits)

Sem/Yr	Credits	Grade	Academic Supervisor
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

OR

B. Internship Option

CJ 593 or GOVT 510 (3 credits)

Course	Sem/Yr	Credits	Grade	Academic Advisor
_____	_____	_____	_____	_____

Placement (must be approved by advisors in both programs)

Agency Supervisor (Name, Position & Phone Number)

AND

GOVT 519 (3 credits)

Semester	Grade	Instructor
_____	_____	_____

COMPREHENSIVE EXAMINATION

A. MCJ Written Comprehensive Exam

Date _____

Outcome _____

B. Joint Oral Exam Committee

Check to
Indicate
Chair

MPA Faculty _____

MPA Faculty _____

MCJ Faculty _____

MCJ Faculty _____

Dean's Representative (Name and Dept) _____

Date Form filed to Schedule Oral Exam _____

Date of Oral Exam (3 hours) _____

Outcome of Oral Exam _____

Date MPA/MCJ Degrees Awarded _____