

CDPC Agenda for Sept 8, 2009

- I. Introductions
- II. Minutes – August 11, 2009
- III. Old Business
 - a. Continuity of Operation Plans –
 - i. No submissions since last meeting
- IV. New Business
 - a. Briefings on CD Response Plans
 - i. UEC – Sept 1
 - ii. Admin Council – Sept 8
 - iii. KIVA Channel 7 news – Sept 8
 - b. Update on H1N1 – Benjamin Diven – Chief Medical Officer
 - i. reporting high volume absenteeism through Dean/VP
 - ii. HR should anticipate questions re: Provisions for work from home
 - c. Hand Sanitizer stations
 - i. President and Provost support installation
 - ii. Work group to identify locations, select product
 - 1. Purchasing, OFS, EH&S, Others?
 - iii. DACC – all campuses installed wall mounted units during summer
 - iv. Stations or cleaning kits for residential halls
 - d. Education
 - i. What’s been done – Lori McKee
 - ii. Consider email message to all from Dr. Diven encouraging precautions to stay well and stay home if ill
 - e. Tracking illnesses
 - i. Reporting high volume absenteeism through Dean/VP
 - ii. Consider mechanism for tracking absenteeism
 - 1. employees
 - 2. students
 - iii. Work Group to review and recommend tracking tool
 - 1. HR, ICT, Others?
 - f. Items from CDPC members – meet monthly this fall