



Housing and Residential Life SGCR/Hall Council Program Paperwork Checklist

_____ Program Planning Form

_____ Purchase Requisition (**DIRECTOR SIGNATURE NEEDED)

_____ Campus Dining Form (**DIRECTOR SIGNATURE NEEDED)

_____ Space Reservation Form

Turned into Matt Hulett on: _____

Date

_____ Flyer/Advertising Plans

_____ Campus Activity Request Form (**DIRECTOR SIGNATURE NEEDED)

LEAD PLANNER SIGNATURE

DATE

HALL COUNCIL ADVISOR SIGNATURE

DATE

SGCR TREASURER INITIAL

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