

**FIELD INSTRUCTOR  
FIRST YEAR MSW  
MID TERM AND FINAL EVALUATION**

**THE EVALUATION IS BASED ON THE LEARNING AGREEMENT AND FOLLOWS THE LEARNING AGREEMENT FORMAT.**

**Check one:**      **MSW 551**  MSW students receive an S or U in 551  
**MSW 552**

**Check one:**

\_\_\_\_\_ Midterm (circle F or S)  
\_\_\_\_\_ Final for Semester (circle F or S)

Student's name \_\_\_\_\_  
Field Liaison's Name \_\_\_\_\_  
Field Instructor's Name \_\_\_\_\_  
Agency Name \_\_\_\_\_

This instrument is designed to be used in the following manner:

1. Student and supervisor complete a copy independently. The supervisor should gather data from other agency staff who have worked with the intern.
2. The student and supervisor discuss their independent assessments and complete an evaluation that represents their combined input.
3. This latter form is signed by both parties, discussed with the field liaison, and given or sent to the Field Work Coordinator.

<b>FIELD INSTRUCTOR EVALUATION OF PROGRESS - PLEASE RATE THE STUDENT ON THE FOLLOWING</b>
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10. Excellent Student – Critical Thinker - would hire
9. Very good student
8. Good Student
7. Somewhat good student
6. Average
5. Somewhat average
4. Makes a good effort, below average
3. Can do better, not good enough
- 2 Marginal work, barely acceptable
- 1 Fails field

**A. THE STUDENT HAS BEGUN TO FULFILL THE FOLLOWING RESPONSIBILITIES**

**1. Attendance:**

- a) Is present at the agency according to the schedule indicated above  
Yes \_\_\_\_ No \_\_\_\_
- b) Notifies the agency supervisor/field instructor when he/she will be late or absent from the agency and submits a plan to make up time lost.  
Yes \_\_\_\_ No \_\_\_\_

**2. Follows the administrative policies, standards, and practices of the agency,**

- a) Respects the confidential nature of agency files and client information.  
Yes \_\_\_\_ No \_\_\_\_
- b) Student understands the functioning of the agency and can discuss it:  
Yes \_\_\_\_ No \_\_\_\_
- c) Conforms to the standards and practices established by the department for the practicum course, including adherence to the NASW Code of Ethics.  
Yes \_\_\_\_ No \_\_\_\_

**3. Demonstrates a readiness to learn and to become involved in all appropriate aspects of the field experience including:**

- a) Participation in continual self-evaluation by defining and sharing specific strengths and learning needs with the field instructor and liaison.  
Yes \_\_\_\_ No \_\_\_\_
- b) Preparation for supervision by use of journals and other tools provided by field instructor and/or field liaison.  
Yes \_\_\_\_ No \_\_\_\_
- c) Participates in individual and/or group conferences with the liaison.  
Yes \_\_\_\_ No \_\_\_\_

**B. STUDENT LEARNING AGREEMENT PLANS – Is the student beginning to fulfill the learning agreement?**

**1. Values and Ethics: Understand and apply the social work values and ethics in beginning social work practice.**

How well did the student demonstrate the practice of resolving values and ethical dilemmas the student found in the placement?

**Student will insert Outcomes from Learning Agreement/Contract here and supervisor will evaluate them.**

Please make comments on student's strengths and areas of improvement

1 2 3 4 5 6 7 8 9 10

**2. Practice without discrimination and with respect and help people who are at risk, or experience oppression.**

a. How will the student demonstrate the application of these culturally sensitive approaches?

**Student will insert Outcomes from Learning Agreement/Contract here and supervisor will evaluate them.**

Please make comments on student's strengths and areas of improvement

1 2 3 4 5 6 7 8 9 10

b. How will the student demonstrate the ability to work comfortably with persons who are different from self?

**Student will insert Outcomes from Learning Agreement/Contract here and supervisor will evaluate them.**

Please make comments on student's strengths and areas of improvement

1 2 3 4 5 6 7 8 9 10

c. How will the student confront and deal with the various forms of oppression and discrimination within the agency's client population?

**Student will insert Outcomes from Learning Agreement/Contract here and supervisor will evaluate them.**

Please make comments on student's strengths and areas of improvement

1 2 3 4 5 6 7 8 9 10

### **3. Use knowledge of current and historical social welfare policies and legislation**

How well did the student apply knowledge of the public policy the student chose to practice in the agency?

**Student will insert Outcomes from Learning Agreement/Contract here and supervisor will evaluate them.**

Please make comments on student's strengths and areas of improvement

1 2 3 4 5 6 7 8 9 10

### **4. Apply the knowledge and skills of generalist social work practice with systems of all sizes**

a. How well did the student demonstrate the application of the knowledge of generalist problem solving process?

1. Process Recordings

Please make comments on student's strengths and areas of improvement

1 2 3 4 5 6 7 8 9 10

b. How well did student demonstrate the application of the developmental theories chosen to practice?

**Student will insert Outcomes from Learning Agreement/Contract here and supervisor will evaluate them.**

Please make comments on student's strengths and areas of improvement

1 2 3 4 5 6 7 8 9 10

c. How well did student demonstrate the application of interviewing skills chosen?

**Student will insert Outcomes from Learning Agreement/Contract here and supervisor will evaluate them.**

#### 1. Two process Recordings

Please make comments on student's strengths and areas of improvement

1 2 3 4 5 6 7 8 9 10

d. How did student demonstrate the ability to express self clearly in written communication?

**Student will insert Outcomes from Learning Agreement/Contract here and supervisor will evaluate them.**

Please make comments on student's strengths and areas of improvement

1 2 3 4 5 6 7 8 9 10

<b>1. Think critically, understand and apply beginning level qualitative and quantitative research methods</b>
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How did the student demonstrate his/her ability to create and implement a research design, analyze the data and write up?

**Student will insert Outcomes from Learning Agreement/Contract here and supervisor will evaluate them.**

Please make comments on student's strengths and areas of improvement

1 2 3 4 5 6 7 8 9 10

<b>6. Understand and apply evidence-based practice at a beginning level in all phases of the helping process with systems of all sizes.</b>
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Student did apply \_\_\_\_\_ intervention in at least one micro or macro level case per semester and explain it in a journal

**Student will insert Outcomes from Learning Agreement/Contract here and supervisor will evaluate them.**

1. Journal for supervisor

Please make comments on student's strengths and areas of improvement

1 2 3 4 5 6 7 8 9 10

**7. Use supervision and consultation appropriate to social work practice**

a. How did student plan, prepare for, and to make use of the instructional and supervisory relationship? **Insert Student will insert Outcomes from Learning Agreement/Contract here and supervisor will evaluate them.**

Please make comments on student's strengths and areas of improvement

1 2 3 4 5 6 7 8 9 10

b. How did the student demonstrate that they have gained the professional use of self and have grown personally?  
**Student will insert Outcomes from Learning Agreement/Contract here and supervisor will evaluate them.**

Please make comments on student's strengths and areas of improvement

1 2 3 4 5 6 7 8 9 10

c. How did the student demonstrate these responsibilities for learning?  
**Student will insert Outcomes from Learning Agreement/Contract here and supervisor will evaluate them.**

Please make comments on student's strengths and areas of improvement

1 2 3 4 5 6 7 8 9 10

d. How did the student demonstrate that they have grown professionally at the work place?  
**Student will insert Outcomes from Learning Agreement/Contract here and supervisor will evaluate them.**

Please make comments on student's strengths and areas of improvement

1 2 3 4 5 6 7 8 9 10

**8. Function within the structure of organizations and service delivery systems and seek necessary organizational change**

a. How did the student demonstrate that they have learned to function within the structure of the organization? **Student will insert Outcomes from Learning Agreement/Contract here and supervisor will evaluate them.**



**Field Instructor's Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Field Liaison's Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**I have read this evaluation:**

**Student's Signature:** \_\_\_\_\_ **Date** \_\_\_\_\_

**STUDENT COMMENTS:**

**PLEASE BRING THIS EVALUATION INTO THE FIELD OFFICE**